

Burlington Township

Vacant/Abandoned in Foreclosure Property Registration Form

Date: _____

Property Address: _____

Block: _____ Lot: _____

Date of Vacancy: _____ or Occupied? _____

Owner/Agent/Other

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Mailing Address: _____

In State Representative

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Mailing Address: _____

Vacant Property Utility Information: Have the following services been disconnected and or winterized, as appropriate? Indicate “**D**” if disconnected or “**W**” if winterized:

___ Heat ___ Electric ___ Gas ___ Water ___ Sewer

Requirements: Place your initials next to the following items to indicate that you are in compliance with these vacant property requirements:

___ Vacant property has been secured against unauthorized entry as provided in the applicable provision of the Township code.

___ A sign has been affixed to the inside of the vacant property indicating the name, address, and telephone number of the owner(s) and/or the owner(s) authorized agent and the individual responsible for day-to-day supervision of the vacant property if such person is so designated.

___ A check or money order, made payable to the Township of Burlington in the required amount for this registration statement is attached to this registration statement. All payments are to be submitted to the Department of Licenses & Inspections.

Fee Schedule (these fees are to be renewed annually on Jan 1)

\$500.00-for each property that has filed a summons and complaint to foreclose a mortgage

\$2000.00-additional annual fee for any property that is vacant or abandoned at the time of filing a summons and complaint to foreclose, or that becomes vacant and abandoned at any time thereafter while the property is in foreclosure

Owner/Agent Certification: Any owner(s)/agent who is not in full compliance with **Chapter 443 of the General Code of Burlington Township** shall be subject to penalty and violation provisions of this Code.