## Auto-Pay Instructions:

- Visit twp.burlington.nj.us
- Click "Online Payments"
- Click "Pay Property Taxes" or "Pay Water/Sewer Utility Bill" (does not matter which you choose)
- If you already are a registered user, sign in. Otherwise you will click "New Users: Click Here to Register
- New Users your user name will be your preferred e-mail address. Click "Continue" – a verification code will be sent to your e-mail. Enter this code then you will be prompted to fill in your first & last name, phone number, create a password and confirm your password.

Once you are signed in:

- Click on "Manage Billing Accounts" on the left-hand side of the screen.
- Enter your address (house # & street name only)
- Click "Search"
- Check off tax, utility or both, then click "Save Selected Accounts"
- Click on "Manage Payment Methods" on the left-hand side of the screen
- Click "Add Payment Method" Choose card or bank and enter your information then click "Add"
- Click "AutoPay Enrollment" on the left-hand side of the screen.
- Click "Edit" then choose "enroll" on the accounts you wish to have AutoPay.

Please also fill out the E-Bill Authorization Form which is available on the Tax Collectors page and return it to the office via e-mail, mail or drop it off at the office.