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## How to Become a Registered User on WIPP and Enroll in AutoPay

#### Step 1:

New Users: Click Here to Register

·				-
		Tax Account Info	mation	
Block:		Owner Name:		Search
Lot:		Property Location:		Search
Qualifier:	Search	]		
- Tax Account Id:	OR Enter			
Tax Account Id:	Enter			
		Utility Account Info	ormation	

#### Step 2:

You must enter a valid email address and click continue. You will then receive a verification code to your email to complete the account creation process.

	ogin - Google Chrome			$\times$
î	enrollment.link2gov.com	n/login/		
	< C	reate Account		
	Enter	a username to continue		
	Username *			]
	Username is required			
		Continue		
_				



Click on Manage Billing Accounts. This will pull up a listing of all your accounts you may wish to link. Check the box beside the accounts you wish to link and then click save the selected accounts.

Billing Account Summary		Hello, Nichol	
Manage Billing Accounts	Manage Billing Accounts		
Manage Payment Matheda Edit My Profile	Find your billing account(s) using one or more of the search fields below Enter the Name, Street Address, or the Account Id, and click Search.		
Log Out	Name:		
	Account Id: Search		

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### Step 4:

You will click Manage Payment Methods and add checking account, debit/credit card and then save.

Billing Account Summary	Hello, Nich
Manage Billing Accounts	Manage Billing Accounts
Manage Payment Methods	
Edit My.Profile	Find your billing account(s) using one or more of the search fields below. Enter the Name, Street Address, or the Account Id, and click Search.
Log Out	Name
	Street Address:
	Account Id: Search

### Step 5:

Opt into Auto Pay in their account by clicking EDIT.

Billing Account Summary					Hello, Nich		
Manage Billing Accounts		А	utoPay Enrol	lment			
Manage Payment Methods AutoPay Enrollment	Enroll to be	ave payments	automatically sched	uled for your acco	ount(s) below.		
Edit My Profile	When e	When enrolled in AutoPay, payments will be automatically scheduled					
Log Out	for each due date using your selected payment method. NOTE: When enrolling or unenrolling within days before due date, changes may in apply to the current bill.						
	Туре	Account Id	Property Location	AutoPay Status			
	Tax	00001307	106 CANDLESTICK LANE	Not Enrolled	Edit		
		and the second sec	106 CANDLESTICK		Edit		

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### Step 6:

## Hello, Nicholas **Billing Account Summary** Manage Billing Accounts **AutoPay Enrollment** Manage Payment Methods AutoPay Enrollment Enroll to have payments automatically scheduled for your account(s) below. Edit My Profile When enrolled in AutoPay, payments will be automatically scheduled ethod. Edit AutoPay Status Log Out e, changes may not Account Type: Tax Account Id: 00001307 Property Location: 106 CANDLESTICK LANE Current AutoPay Status: Not Enrolled Select AutoPay Status: Enrolled Not Enrolled Edit Select Payment Method: Test Acct - CHECKING (ending in 7890) V Save Cancel

Click to enroll, select the payment method, and save.